

Giggly Hugs Child Care Hadfield & Whittier Elementary Tuition & Schedule Agreement

- Participants are required to register in our online payment and communication system, Brightwheel, and MUST have their account set up for auto pay monthly. Your first month's payment is due upon registration order to secure your spot and may be made in cash or check made out to Giggly Hugs Child Care. After that, payments will be charged on the 20th of each month to pay for the following month's tuition (example: on September 20th payment will process to cover tuition for the month of October). Participants register for the full school year and will be charged each month. If a participant, no longer needs care, they can send an email notification to gigglyhugs@aol.com before the next month's tuition is to be removed.
- Care will be suspended if an autopayment is declined and a \$20 fee can be added for an account that is more than 1 day overdue. Families will be charged \$50 for the first after 6:00pm pick up, \$100 for the 2nd after 6:00pm pick up and if a late pick up happens 3 times care will be discontinued. Fee will be charged the next day to their Brightwheel payment account.
- Giggly Hugs Child Care will announce any tuition increases at least 2 weeks in advance.
- Parents are responsible for payment on sick days or weather-related closings that fall on a child's regularly scheduled day.
- Families who receive state subsidy are still responsible for the full tuition amount for each child. If your child is authorized for an amount of subsidy each month, those payments will be made from the parent to Giggly Hugs in the time format listed below. Any difference between Giggly Hugs tuition and what the state has allowed your child will be the responsibility of the parent. Both payments (parent copay and state payment) are to be paid by the parent on a monthly basis.
- Snacks will be provided by program.
- Parents are required to check their online Brightwheel account for communication from Giggly Hugs.

Before School Program

Location: Hadfield Elementary school & Whittier Elementary School

Days/Times: 7:00am-8:15am

Tuition: \$99/month

9 payments (September-May)

After School Program

Location: Hadfield Elementary school & Whittier Elementary School

Days/Times: 3:40pm-6:00pm (1:40-6:00 on early release days)

Tuition: \$139/month

9 payments (September-May)

***Tuition for before and after is listed separately. If your child needs care for both, you will need to add the before school tuition to the after-school tuition to get your monthly total.**

***To reserve your child's spot, email completed enrollment form asap to gigglyhugs@aol.com**

Requested Schedule:

Location where care is needed(check one): Whittier_____Hadfield_____

Parent responsible for payment: _____ **Email:** _____

1st Child's full name: _____ Age: _____

The above child will attend: Before school program (check if yes) _____ Drop off time: _____ am After school program (check if yes) _____ Pick up time: _____ pm

2nd Child's full name: _____ Age: _____

The above child will attend: Before school program (check if yes) _____ Drop off time: _____ am After school program (check if yes) _____ Pick up time: _____ pm

3rd Child's full name: _____ Age: _____

The above child will attend: Before school program (check if yes) _____ Drop off time: _____ am After school program (check if yes) _____ Pick up time: _____ pm

My payment will be in the form of:

_____ Private Pay (due on the 20th of the month prior to care via autopay online payment)

_____ State Subsidy (transferred by parent on the 1st of each month) & Parent copay (due by the 2nd of the current month via autopay). Parents are responsible for figuring out their copay each month. They can subtract their state payment minus the tuition for that month which is given above. Care will be suspended immediately if payments are not transferred by the 1st of the month or if autopayments are declined.

I understand the above policies and agree to the terms of payment and communication. I understand if my online payment is not set up immediately and payments are not made on time, my children will not receive care.

Parent Signature: _____ Today's Date _____

Parent name printed: _____