

SCHOOL PICTURE DAY

WITH

EMPIRE PHOTOGRAPHY



NEW THIS YEAR! Instead of pre-ordering with paper forms, this year families will receive a link **after** picture day to view/order their child's school photo online! See the steps below for more information on how this will work.

Tuesday, August 18th, 12-6 pm
Wednesday, August 19th, 8 am – 2 pm
Location: Waukesha West High School

1. SIGN UP YOUR FAMILY FOR PICTURE DAY

We are asking that families sign up for a 15-minute time slot for students to have their school photo taken. A select number of families may sign up for each 15-minute time slot. If a time slot is full, it will no longer be listed as available. **Families can sign up for 1 time slot and can come together to picture day.** Parents do not necessarily need to come to picture day, but we do ask that siblings come together, if possible.

Sign-up: <http://www.empirephotos.com/waukeshawest2020>

The sign-up software will request parent contact information. This information may be used when sending the proof of your child's photo to you after picture day for viewing/ordering.

2. YOUR CHILD ATTENDS PICTURE DAY:

Please attend during your scheduled time slot. There is no need to bring anything to picture day except your smile! 😊

Picture day will be paperless and 100% contact-free. For the safety of everyone involved, Empire requests that attendees please wear a mask, if possible, and follow social distancing while at picture day. We will ask students to briefly remove their mask in order to have their photo taken.

Safety: Empire Photography staff will be following the guidance and best practices from our local authorities and the Center for Disease Control and Prevention (CDC). We are also following the guidance from the schools and organizations that we partner with, to ensure that our services align with their safety guidelines.

3. VIEW YOUR CHILD'S PRIVATE ONLINE PHOTO GALLERY

Within a few days of picture day, you will receive an email from Empire Photography containing a link to your child's private, PIN-protected online photo gallery. You will see their image(s) in the gallery and will be able to pick a background to use for your order from our many options.

4. COMPLETE YOUR PHOTO PURCHASE ONLINE

There is no obligation to order. If you do decide to order, you can complete your purchase for photo print and specialty products online. All orders will be mailed directly home and will be shipped within 2-5 business days. ***It's that easy!***



Questions?

Email: customerservice@empirephotos.com

Phone: (608) 257-2941

Hours: 8:30 am – 5:00 pm, Monday – Friday