



PAYROLL SCHEDULE 2021-2022 PAY DATES ON THE 15TH AND END OF MONTH (EOM)	
July 15, 2021*	January 14, 2022
July 30, 2021	January 31, 2022
August 13, 2021	February 15, 2022
August 31, 2021	February 28, 2022
September 15, 2021 **	March 15, 2022
September 30, 2021 ***	March 31, 2022
October 15, 2021	April 15, 2022
October 29, 2021	April 29, 2022
November 15, 2021	May 13, 2022
November 30, 2021	May 31, 2022
December 15, 2021	June 15, 2022
December 31, 2021	June 30, 2022 ++

* Regular pay for 12 month employees – 24 checks

** 10 month clerical – 20 checks – Benefit deductions begin

** First paycheck for teachers (20 / 24 checks)

*** Aides & Health Clerical – 19 checks – Benefit deductions begin

++ Teachers on 24 pay will receive 2021-2022 final contract pay of (5) paychecks

On dates where the 15th / EOM falls on a weekend, the check date will be the Friday Prior

ALL TIMESHEETS SHOULD BE CUT OFF AT THE END OF THE DAY ON PAYDAY AND PROMPTLY APPROVED AND FORWARDED TO PAYROLL WITHIN 3 BUSINESS DAYS.

True Time Users: Submit your True Time timecards for approval every Friday

The pay period runs from the 1st through the 15th → paid on the last day of the month.

The pay period runs from the 16th through the end of month → paid on the 15th of the following month.